

**ROSS VALLEY FIRE DEPARTMENT
STAFF REPORT**

For the Meeting of August 11, 2021

TO: Ross Valley Fire Department Board of Directors

FROM: Jason Weber, Fire Chief

SUBJECT: Approve Resolution 21-22 A Resolution Approving a Publicly Available Pay Schedule for the 2021-2022 fiscal year

RECOMMENDATION

That the Board of Directors approves resolution 21-22 adopting a Publicly Available Pay Schedule in accordance with California Public Employees Retirement System (CalPERS) regulations.

BACKGROUND AND DISCUSSION

In 2011, Cal PERS under Government Code Sections 20630, 20636, and 20636.1 adopted regulations setting forth the required elements necessary to meet the definition of publicly available pay schedules. The required elements are as follows:

- (1) Has been duly approved and adopted by the employer's governing body following requirements of applicable public meetings laws;
- (2) Identifies the position title for every employee position;
- (3) Shows the pay rate for each identified position, which may be stated as a single amount or as multiple amounts within a range;
- (4) Indicates the time base, including, but not limited to, whether the time base is hourly, daily, bi-weekly, monthly, bi-monthly, or annually;
- (5) Is posted at the office of the employer or immediately accessible and available for public review from the employer during normal business hours or posted on the employer's internet website;
- (6) Indicates an effective date and date of any revisions;
- (7) Is retained by the employer and available for public inspection for not less than five years; and
- (8) Does not reference another document in lieu of disclosing the pay rate.

FISCAL IMPACT:

There is no fiscal impact associated with publishing the attached document on the Fire Department's website.

Attachment: Resolution No. 21-22, A Resolution Approving a Publicly Available Pay Schedule for the 2021-2022 fiscal year. – Attachment #1

ROSS VALLEY FIRE DEPARTMENT

RESOLUTION NO. 21-22

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSS VALLEY FIRE DEPARTMENT APPROVING A PUBLICLY AVAILABLE PAY SCHEDULE

WHEREAS, the governing body of the Ross Valley Fire Department has the authority to implement Government Code Section 20636 (b) (1); and

WHEREAS, the governing body of the Ross Valley Fire Department has adopted salary schedules for all Department positions; and

WHEREAS, one of the requirements for Government Code Section 20636 (b) (1) is the adoption by the governing body of the Ross Valley Fire Department of a Publicly Available Pay Schedule; and

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Ross Valley Fire Department adopts the following Publicly Available Pay Schedule for the 2020-2021 fiscal year.

SALARY SCHEDULE - July 1, 2021

Monthly Salaries

Classification Title	Low	High
Administrative Assistant	5,279	6,458
Battalion Chief	13,226	14,655
Fire Captain	9,146	11,112
Firefighter/Engineer	7,864	9,559
Sr. Fire Inspector	9,872	10,366
Fire Inspector	8,525	9,403
RVFD Executive Officer		300
RVFD Board of Directors		100

NOTES:

1. Executive Officer and Board of Directors receive a stipend for each meeting attended.

I hereby certify that the foregoing resolution was passed and adopted by the Ross Valley Fire Department on August 11, 2021, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Ford Greene, President

ATTEST:

Mariana Gonzalez, Administrative Assistant